



WRPACS General Meeting Minutes

Date: September 26, 2024

Time: 6:30 PM

Location: Watson Road Elementary Library

Attendance: Tara Swim, Tori McVicar, Krystle Pfau, Brittney Atkinson, Zhan Wenjii, Emma Miller, Michelle Ungaro, Tanya Osborne, Brandy Jarvis, Jassie Kakoschke, Sabrina Chapman, Melissa Martin, Nicole Hordicoff, Christa Taylor, Chelsey Danek, Susan Browne, Nowshaba Durrani, Sachi Kaeada, Shawna Swayze, Cheryl Kuyvenhoven

1.	6:33pm	Call GM to order, Introductions, Verify Quorum, Meeting Guidelines - Tara (president) explained the nominations process. - Secretary position is up for nomination tonight.
	6:39pm	Land Acknowledgement - Tori McVicar
2.	6:40pm	Agenda – Additions/Deletions and Adoption - Tara Swim motioned to approve the agenda after no changes. - Tori McVicar seconded. - Motion approved.
3.	6:43pm	Approval of Minutes from prior General Meeting - Motion Tara Swim - Second Sabrina Chapman - Motion approved
4.	6:45pm	First Call for Nominations for Secretary Emma Miller

5.	6:48pm	School Updates (Janet Williams and Dave Johnson) Janet: - Thank PAC executive to meet this summer, aligned & stepped up to welcome back to school. Assist with K start up, helped financial support for tie dying, shirts, apples for Terry Fox run tomorrow Sept 27/24. - Communication is a priority, the more we know, the better. Help identify areas that need improvement. David & Janet are always available. - Reflections on start up: This is the 2nd year going right into their homeroom classes. Less anxious. Moved brand new students in right away. Email went out at 7:30am but some people did not get the email until 7:50am. - Fences surrounding the parking lot. Planting more trees. There are no plans at the moment. Before the snow comes, there will be fire safe, non-invasive, low maintenance trees. Improve aesthetics. Work should begin by Nov 1. Operations department for SD23. COPAC has been working for the past year, we are not the only school having these issues. PAC has advocated through the COPAC to operations as we have put forward a lot of plans from years past. - 620 students today in 26 divisions. New families & K families. - Terry fox run tomorrow after recess - New staff members and support. Inclusion teacher. There are 5 inclusion teachers working alongside current teachers. Belonging & intentional with a caring community. Helping all be successful. David: - Student leadership programs have started up. Most student involvement he has seen thus far at Watson Rd. 45 student patrollers morning & afternoon. - 130 students doing lunch monitoring - hot lunch distribution teams, starting next Friday the 4th.
----	--------	--

		- FSAs for Grade 4 students, Oct 1, will be completed the week of Halloween, results in early spring. BC teacher's federation usually sends out literature around FSAs. District information coming to parents. - Concern about number of near misses already this year. Cars going through stop signs, daily. Keep eyes on stop signs & traffic safety. Complaints about parking around the neighbourhood, please follow general safety and traffic rules. - Kiss & ride volunteers - Shawna. Low on volunteers, would appreciate any support that anyone can give. Ideally would like to have 2-3/day. 8:00-8:35am. - Janet>Budget meeting with team to gain input. School budget to PAC meeting in October.
--	--	---

6.	7:01pm	PAC Updates a. Treasurer’s report (Brittney Atkinson): 3 months into fiscal year for PAC, started June 1/24. June: No new revenue this month. Expenses, bank fees, annual muchalunch subscription for the 24/25 school year, freezies for primary play day, bike shop lunch for teacher appreciations, library book bags. Negative net income. July: No new revenue. Expenses >Bank Fees, gifts for teachers who left from past school year, \$40 cheque for staff appreciation event. August: No new revenue. Expenses > bank fees. \$45,158.30 surplus position Approve – Tori McVicar Second – Cheryl Kuyvenhover Motion approved b. COPAC (Sabrina Chapman) – encouraging all parents to talk to reps about what they are doing for education. Portables come out of school districts operating budget. Advocate more funding for capital projects. COPAC will not be paying for BCCPAC fees this year \$100, gets you voting right. Use that budget instead for parent education activities. PAC specific activities. If having inclusion concerns, please bring forward (dietary, learning) 7:09pm c. Special events/Fundraising (Nicole & Melissa) – Movie night in October – pre-purchase tickets & food \$475 – decorations & food – needs to be approved by PAC as over \$300 Motion: Tara Swim
----	--------	--

Second: Brandy Jarvis

Motion approved

Winter Event > 2 volunteers to be on the subcommittee

- ACTION ITEM: 2 VOLUNTEERS

Digital winter concert in December

February > dance

Spring event > May 23, 2024, inflatables. Need for volunteers

- ACTION ITEM: SET UP FOR VOLUNTEERS

Photo fundraiser with Basil Cooper this coming weekend > Sold out

Opt-out fundraiser – in the October newsletter > posters to come with more details.

Card Project > Mina to take the lead on this.

7:16pm

d. Hot lunch updates (Christa & Michelle): \$35,000 on hot lunch this term (Oct 4-Dec 18). About \$28,000 will go out to vendors. \$1120 brown bag donations. All families in need received a \$30 credit. Need for volunteers. Sustainable cutlery.

School spirit wear/cutlery options.

- ACTION ITEM: SET UP FOR VOLUNTEERS

7:19pm

e. Volunteer Requirements (Brandy): Hot lunch volunteers will open Friday.

Movie night volunteers

Kiss & Ride

		- ACTION ITEM: SET UP FOR VOLUNTEERS Criminal record checks – mandatory Ms. Lei coming back on Tuesday half days.
7.	7:21pm	Second call for nominations for secretary No further nominees
8.	7:22pm	Amendment to PAC bylaws - Current bylaws required an audit done every year by PAC. - Currently paying for a review by external party. - Propose only to review every 2 years or when Treasurer changes. Review by someone who is at arm's length from the PAC executive. Motion: Cheryl Kuyvenhover Second: Sabrina Chapman Motion approved

9.	7:26pm	Final call for nominations for secretary and vote/PAC executive & council for 2024-2025 school year No further nominations. Vote not required for secretary. President: Tara swim Vice-president: Victoria “Tori” McVicar Secretary: Emma Miller Treasurer: Brittney Atkinson COPAC rep: Sabrina Chapman Member at Large: Krystle Pfau Hot lunch coordinators: Christa Taylor and Michelle Ungaro Special Events Coordinator: Nicole Hoodicoff Fundraising Coordinator: Melissa Martin Communications Coordinator: Nowshaba Durrani Volunteer Coordinator: Brandy Jarvis
10.	7:27pm	Questions/Adjourn Motion Tara Second Tori Motion approved

