

Minutes

WATSON ROAD PAC General Meeting

April 17th, 2025

6:30pm - 7:30pm



Chairperson: Tara Swim

Council Attendees: Emma Miller, Tori McVicar, Krystle-Kay Pfau, Michelle Ungaro, Sabrina Chapman, Melissa Martin, Nicole Hoodicoff, Christa Taylor, Danielle Neale, Tanya Osborne, Jassie Kakoschke

Member Attendees: Janet Williams, Dave Johnson & Amy Faulkner

Regrets: Brandy

Item	Presenter	Minutes:
1.0 Call To Order 1.1 Verify Quorum 1.2 Land Acknowledgement 1.3 Approval of Agenda 1.4 Approval of Minutes from Previous Meeting	Tori/Tara	6:33pm Verified Motion to Approve Agenda Moved - Sabrina Seconded - Tori Motion to Approve Minutes Moved - Michelle Seconded - Melissa
2.0 Standing Items 2.1 School Updates	Janet Williams, Dave Johnson & Amy Faulkner	• Class photos are next Wednesday. • K registrations are being accepted. • May 7th ELFF 4:40 set up, event from 5-6:30pm ◦ Melissa and Tara to volunteer • May 21st Kindergarten Orientation ◦ PAC to come in and welcome parents 9:00-10:00am & 12:50-1:50pm ◦ Tara, Tori and Nicole to volunteer • Track and Run for Fun are both happening currently. • Track is happening within own PE classes rather than as a larger intermediate group. • Watson Rd. boulevard area should be finished in the next month. • Thank you to Tanya for helping with the bins and inflating all of the balls that were purchased. • STAR conversations with students to learn from

Minutes

2.2 PAC Updates a. Treasurer's Report -February and March Financials -Savings Account Update -Consider changing to a different bank	Danielle	students how they are doing, see things through their perspectives. • 18 people responded to the parent survey, it was sent to over 1700 people - though feedback was limited, what was received was very positive. • Parent requests for learning needs are coming in. • Budget constraints continue - individual school buying power has been significantly reduced. • Need 5 x \$10 gifts for Run for Fun Prizes Toy for K-G6, give shirt from Watson. • English Language Learner (ELL) celebration happening for the first time this year. February had -\$3000 in cash flow. Motion to approve February Financials: Moved: Krystle Seconded: Sabrina March revenue is less than expenses because of hot lunch. Hot lunch money is coming back in over the term. Danielle included a table with what each of the fundraisers have brought in. Motion to Approve March Financials: Moved: Sabrina Seconded: Tori Savings Account - we earned some interest this month which offsets the bank fees for the year. <u>Changing Banks</u> We have a lot of payments that are made by cheque currently because our bank won't allow e-transfers which is making managing the finances more complicated. Consider changing for next year to a credit union or bank that will allow this. Motion to Consider Different Credit Union Options Moved: Emma Seconded: Tori Action: Danielle to investigate options to bring to AGM. <u>Gaming:</u> We have \$5800 left that has not been allocated yet.
---	------------------------	--

Minutes

b. COPAC Report -Consider giving COPAC president proxy vote for Watson Rd. at BCCPAC AGM.	Sabrina	Current Superintendent has retired. Significant budget pressures for the next year. School fees up \$40 next year. Busing up to \$525 per year next year. Kelowna Art Gallery has an exhibit by students grade 9-12 in SD 23. AGM is in Prince George, you can also attend virtually. Motion to sign over proxy vote to COPAC President since Watson Rd. will not be there. Moved: Tara Seconded: Danielle No objections, all in favour.
c. Special Events Report -update Spring Fair -callout for Volunteers	Nicole	Dance: • Dance was not well attended, Nicole suggests move back to Thursday next year. Spring Fair - May 23rd 5:30-8:00 pm: • Food trucks ready to go. • ORL is doing button making • Dr. Knox students are helping out. • No DJ this year; use school sound system instead. • Inflatables - hired staff will monitor these. • Silent Auction and 50/50. • Concession being done. • Frozen treats in deep freeze to be managed by the PAC as an alternative to food trucks - Michelle volunteered. • Someone to check the cotton candy line to make sure people have tickets because last year people waited and then realized they didn't have tickets when they got to the front. • PAC volunteers to be at the school at 1pm to put wristbands on kids prior to the event. • Send an email to the parents of the school for donations for the silent auctions. • Do thank you notes after the event and put out something on Facebook to businesses. ACTION: Danielle will print logos of donations to put up at the school during the event. Active Play: • Program through Childhood Connects, MoH and City of Kelowna. • Finished the first month. • Learnings were shared by Nicole. • Feedback being gathered.

Minutes

d. Fundraising Report	Nicole	● Greenery Gift Cards - sold 149! ● Next year we would like to ask if we can put more money on each card. ● Card Project is done.
e. Volunteer Updates	Brandy	None this month.
3.0 Agenda Items		
a. PAC Positions coming available. -A number of terms are complete. -First call for nominations.	Tara/Tori	The following positions will be vacant: ● COPAC ● Volunteer Coordinator ● Hot Lunch x2 ● Kiss and Ride x1 ● Communications Post on the Facebook page Call for nominations. ACTION: Tori to put out first call for nominations.
b. Funding Request for Truth and Reconciliation Day	Tara	Executive has decided that we will fund the tile fundraiser proposed. Motion to approve \$1250.00 from gaming funds be spent on the tile project. Moved: Tara Seconded: Melissa
c. Library Funding Request	Danielle	Request for: Gift card and lunch to thank the visiting author. Pizza lunch for battle of the books. Gift Card for Geography Challenge. Money is in the budget for the library so Ms. Mamchur can purchase these items. ACTION: Tara will email Ms. Mamchur to let her know.
d. Teacher's Appreciation Day		Nicole will organize some catering for this. This is a regular line in the budget already.
4.0 Questions/		

Minutes

Discussion		
Adjourn		8:03 pm

Next Meeting Date: May 15th 6:30pm Watson Rd. Library.

PAC Contact Info:

Email: watsonroadpac@gmail.com

Facebook: Watson Road Elementary PAC

Please note that we try to keep meetings to a 1 hr - 1.15 hrs maximum.

- If you have anything that you would like to present at a PAC Meeting please let us know in advance (at least 3 weeks prior to the meeting) so that we can allot you time and make adjustments to our agenda.
- Please keep all questions and comments relevant to the matter being discussed. If time allows, we will open the floor at the end of the meeting for discussion of items not on the agenda. If time does not allow for an item on the agenda, it will automatically become the first topic on the next agenda.