



WRPACS General Meeting Minutes

Date: September 16, 2021

Time: 1:00 PM

Location: Zoom Virtual Meeting

Attendees:

Leslie Atwell
Andrea Gavel
Cheryl Kuyvenhoven
Janet Williams
David Johnson
Sabrina Chapman
Nancy Schofield
Kari Hamakawa
Michelle Ungaro
Brian Bahng
Ashley Machum
Jill Garrett

Sarah Beer
Virginia Park
Twyla DePellegrin
Stacy Lahay
Merlyn Guilderson
Munazza Majeed
Heejin Lim
Bruno Santos
Katelin Bergstrom
Shawna Swayze
Tanya Osborne

1. Call meeting to order

Meeting called to order at 1:01 pm.

2. Agenda – Additions/Deletions or Adoption

Motion: Nancy; Seconded: Sabrina

Agenda adopted as presented.

3. Approval of minutes from previous general meeting

Motion: Kari; Seconded: Sabrina

Minutes adopted as presented.

4. Open Council Positions-First Call for Nominations from the floor

- Lunch Program Coordinator
 - Sarah Beer nominated herself. Her family is new to Watson and she served as the hot lunch coordinator at her children's last school. Leslie seconded nomination.
- Volunteer Coordinator
 - No nominations
- Fundraising Coordinator
 - No nominations

5. Administration Report (Janet Williams and Dave Johnson)

- Thank you to PAC executive, who have committed to support all our students this year. PAC members are an important liaison between school and home.
- 29th year in education and excited about role to support the learning community. Also excited to welcome new staff, including new VP Dave Johnson.
- Safety and communicable disease procedures in place. Trying to work with new parents to ease congestion near doors at the end of the day and ensure no dogs on school property. Also working to support and retrain students to slow down in hallways.
- Communication is a priority for the administration team. We send out a monthly newsletter, update the school website, share information to be posted on the PAC Facebook page, and send emails to families. If you aren't getting emails, contact the office. You can also make an appointment to talk.
- Early dismissal Thursday/Friday next week. Notices to make appointments going out tomorrow.
- 598 students registered at Watson—120 of them are new this year.
- Student leadership activities have started, including announcers, assembly leaders, safety patrollers, gate openers, mail collectors and classroom lunch monitors.
- Will have monthly assemblies, focusing on celebrating the theme of "Hope" this year.
- Assembly on Sept. 29 will focus on Terry Fox and Phyllis Webstad, whose personal story has grown the orange shirt movement in Canada.
- Sept. 30 is Truth and Reconciliation Day and there is no school. Students are instead encouraged to wear orange all week.
- Terry Fox school run on Oct. 1. We want to inspire A Walk of Hope through the neighbourhood for all students. Volunteers needed along the route.
- Looking forward to getting to know the newest students at the school. There are 76 kindergarteners.
- Looking forward to working with parent community. Will have a budget meeting soon and will discuss staff's needs and wants. Will bring information to the PAC to see how to work together to support those goals.

6. Playground Upgrade Committee Report (Sabrina Chapman)

- Committee has received submissions from 4 vendors to replace rock playground. Swings and monkey bars will be staying as they have not reached the end of life.
- Three vendors (Habitat, Park and Play and Swingtime) presented \$165,000 and \$180,000 options. Playspace provided a \$180,000 proposal.
- Committee has a variety of criteria to assess the projects. They will come up with a score for each proposal, narrow it down and then seek input from staff, parents and students before making final decision.
- Original budget for playground replacement and upgrades to outdoor space along Glenmore Road is \$215,000. (\$165,000 grant plus fundraising). May need to increase budget to \$230,000 if choosing a \$180,000 playground option.
- Glenmore Road area upgrades to be done by school district. Cost approximately \$50,000.
- Currently have raised \$11,470. More than \$1100 raised from bottle returns over the summer.
- Thanks to Apple Orchard RV Park for donating bottles all summer.
- Future ways to support fundraising:
 - Bottle Drive Sept. 25. Bottles and volunteers needed.
 - DFS Fundraiser in early October.
 - Raffle in early November. Looking for prize donations, need people to sell tickets. Fundraising goal \$18,000.
 - Donate through SchoolCash Online. Donations of \$25 and above qualify for a tax receipt.

- Kari asked what we can do at home to help make bottle drive run smoother.
 - Sabrina suggested separating glass and cans, liquor and non-liquor cans. Place glass bottles in boxes. Ensure other recyclables (milk jugs, etc) or other non-refundable items are not in with the cans.
- Leslie asked about a timeline for a decision.
 - Sabrina: End of December absolute latest to order new playground by. Likely a 12 week turnaround between order and install.

7. President's Report (Leslie Atwell)

- Mr. Johnson has acquired a Zoom account for the PAC, so the PAC can now run our meetings ourselves.

8. Vice President's Report (Jill Garrett)

- No report. Thanked Andrea, Melissa and Sabrina for all their hard work and dedication to the playground enhancement projects.

9. Treasurer's Report (Nancy)

- June, July and August financials
- School community can access financials on the PAC webpage.
- Motion: Kari Hamakawa; Seconded: Sabrina Chapman
- Financials adopted as presented.

10. Secretary's Report (Cheryl Kuyvenhoven)

- No report

11. COPAC Report (Leslie Atwell on behalf of Mina Petersen)

- Attended a 2.5 hour meeting on Monday.
- COPAC is seeking to fill Member at Large position. Contact President Simon Adams if interested.
- Secretary-Treasurer presented information about the OKM and Westside catchment review.
- COPAC is no longer paying the \$75 BCCPAC fee.
- Sabrina noted that COPAC is no longer allowed to pay for membership through its gaming grant.
- Janet encouraged Glenmore area parents to consider the Member at Large position, so that Glenmore school issues will be more prominent. Schools are full and there is a need for additional schools in the Glenmore area.

12. PAC Activities

a. Family photos (Jill)

- Basil Cooper to take photos Oct. 2 and 3, with 10 minute timeslots. Scheduled for early in the fall so families have the option to use the images for their Christmas cards.
- Just received finalized information. Booking link will go out tomorrow or Monday.
- \$25 sitting fee includes a free 8x10. The entire sitting fee comes back to the PAC.
- Slots fill quickly.
- If slots fill up and there are more families that wanted photos, we may run again later in year.

b. Pumpkin Patch (Leslie)

- Last year, we had a pumpkin patch in the school field for the students, as they couldn't have field trips.
- We will do it again this year, on Oct. 29.
- Parents needed to help distribute pumpkins on school property.
- Signup link will be sent out closer to the date.

- Kari Hamakawa will look into getting hay for the photo area.
- Corrine will order pumpkins. Leslie says there has been discussion between the school and the PAC to split the cost of the pumpkins.
 - Motion: “That the Watson Road PAC pay half the cost of the pumpkins, up to \$1,000.”
 - Motion Leslie; seconded Kari
 - Motion adopted as presented.

c. Kiss and Ride (Cheryl)

- Running well. Typically three parents are scheduled each morning for a half hour of opening vehicle doors for families.
- They need more volunteers. Down 5 volunteers due to families moving on to Knox, resulting in vacancies every day. Currently coordinator Lisa Lawrie has been taking extra shifts to fill the vacancies.
- If someone is interested, they can send an email to the PAC gmail and we can pass on to Lisa.
- Kari noted parents can also click the volunteer opportunities link on the school website to sign up.
- Leslie asked that a notice asking for volunteers be sent to the school community.

d. Card Project (Leslie)

- Michelle Moore is coordinating this year.
- All information has been sent out to teachers, with art due back Oct. 6. Will then be processed and available for parents to order.

13. Second Call for Nominations for open Council positions

- Volunteer Coordinator
 - no nominees
- Fundraising Coordinator
 - no nominees
- Lunch Program Coordinator
 - no further nominees

14. Election/Acclamation of open Council positions for the 2021-2022 School Year

- Sarah Beer acclaimed as Lunch Program Coordinator
- Will request nominees for volunteer coordinator and fundraising coordinator prior to October general meeting. Will also accept nominees from the floor at the next meeting.

15. Questions/Comments

- Tanya Osborne noted that teachers do one standardized picture for the entire class for The Card Project. She was wondering if teachers could let their child choose the picture, as parents may be more interested in purchasing something more creative from their kids. Leslie noted the timeline is tight for this year. Janet took note of the feedback.
- Sarah Beer asked if we were set up to drop off bottles at the depot, rather than bring to bottle drive. Leslie confirmed that we are—you just need to enter school phone number at the depot kiosk and it will print a sticker to put on your bag.
- Leslie asked about Cobs fundraiser for playground. Sabrina said it is set up now. Just let them know you are from Watson when you make a purchase and they will put in a code and a certain amount comes back to the school.

Adjourn: 1:55