



## **WRPACS Annual General Meeting Minutes**

**Date:** June 16, 2022

**Time:** 7:00 PM

**Location:** Zoom Virtual Meeting

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**Attendees:**

Leslie Atwell  
Mina Petersen  
Cheryl Kuyvenhoven  
Lisa Adlem  
Afton Bell  
Nancy Schofield  
Sabrina Chapman

Courtney Ball  
David Johnson  
Sarah Beer  
Janet Williams  
Tiffany Thesen-Yee  
Melissa Martin  
Nicole Hoodicoff (7:26)

**1. Call meeting to order**

Meeting called to order at 7:01 pm.

**2. Agenda – Additions/Deletions or Adoption**

Motion: Leslie Atwell; Seconded: Mina Petersen.

Agenda adopted as presented.

**3. Approval of minutes from previous general meeting**

Motion: Leslie Atwell; Seconded: Afton Bell.

Minutes adopted as presented.

**4. Principal's Report (Janet Williams)**

- The theme this year was Gratitude Builds Hope, and it has been an extraordinary year. We have all had the courage to move forward in a challenging year.
- Dave and I are thankful for this small but mighty group of parents who make a difference at the school, and for all parents who have joined the meeting.
- We had a wonderful time on Wednesday honouring all the special adults in our students' world at Gratitude for Grownups. Even having the staff together is monumental and we have thirsted for that connection.
- Thanks to the parents for the appreciation lunch put on by the PAC—it was well received.
- Last week, the Peace Promisers, Ms. Walls and Mrs. Williams met with a family displaced from Ukraine and gave them the proceeds from the popcorn fundraiser--\$2458. The Peace Promisers were able to ask her some interesting questions.
- The learning for students and staff has been phenomenal. Some staff engaged in book studies. We also had the equity team invite a panel of parents to share their stories.

- Dave Johnson: The equity team met monthly and covered a number of topics. Recently we invited five parents, representing the diverse population at WRE, to meet and sent them three driving questions about their perception of the work we do around equity and what we should be doing. The parents were outstanding participants and focused our compass for what to do next year. We would like PAC representation on the panel next year.
- Grade 6 celebration next week.
- Mission Creek field trip was cancelled due to rising water conditions.
- Report cards go home June 28.
- Assembly for staff and students on June 29.

#### **5. Playground Upgrade Committee Report (Sabrina Chapman)**

- Planning and facilities has approved the enhancement proposal for the Glenmore Road area of the school property. Upgrades should be installed in late summer.
- We still have not received a fallen tree from Urban Forest Management (city). I will check tomorrow on the status of that.
- Melissa Martin's husband will be building a mud kitchen for the Glenmore Road area.
- Another quote has come in for the nature trail—removing the sails and paving stones from the original proposal has made it more affordable.

#### **6. First Call for Nominations from the Floor (Cheryl Kuyvenhoven)**

- Vice-president
  - Courtney Ball nominated herself for the position. She has been involved at Watson Road since 2017 and has two sons. (One at Knox, one at Watson Road). In the past, she has been involved with fundraising and hot lunch at the school, as well as working as a student supervisor. She is currently working at Pearson Road Elementary and will be working at North Glenmore Elementary in the fall.
- Fundraising Coordinator
  - No nominees.

#### **7. President's Report (Leslie Atwell)**

- It was still a bit of an atypical year, with no dances, etc. It is finally starting to feel like we can gather as a community.
- A big thank you to the school for contributing to the cost of the inflatables for the Spring Picnic. We had a huge turnout, and it speaks to people craving connection.
- It was great to see students return to the Apple Bowl and we are looking forward to Primary play day.
- We did not have a fundraising coordinator, but the PAC came together and pulled the fundraisers together. We made our usual contributions to bussing, student agendas, library book bags, and bought new tables for the school and hot lunch.
- Three PAC representatives, three staff members and school administration met about the new food guidelines. It was an interesting discussion, with lots of points of view. We are going to work toward a standard for hot lunch; Sarah has her work cut out for her to get vendors to meet with the guidelines. She will be providing nutritional information with hot lunch orders.
  - Leslie and Janet will be crafting an update, and there will be another meeting in the fall.

#### **8. Treasurer's Report (Nancy Schofield)**

- May financials
  - Financials documents available on the PAC page of the school website
  - Motion: Sabrina Chapman; Seconded: Mina Petersen.

- Financials adopted as presented.
- 2022-23 PAC budget
  - Motion: “That the Watson Road Elementary Parent Advisory Council membership approves the WRE PAC 2022-23 budget as presented.”
    - Motion: Tiffany Thesen-Yee; Seconded: Courtney Ball.
    - 2022-23 budget adopted as presented.

#### **9. Second Call for Nominations from the Floor (Cheryl Kuyvenhoven)**

- Vice-president
  - No further nominees
- Fundraising Coordinator
  - Nicole Hoodicoff nominated herself. She has sons in Grade 4 and 1 at the school and works as the family resource coordinator at Childhood Connections. She was involved in fundraising for their new centre and has lots of great ideas to bring to Watson Road’s fundraising.

#### **10. PAC Activities**

- Staff Appreciation Luncheon (Leslie Atwell)
  - We had The Bike Shop cater the staff appreciation lunch last week. We had potted flowers for décor and prizes. Thank you also to the parents who dropped off door prizes. I think the lunch was well received.
- Staff leaving—PAC contribution (Leslie Atwell)
  - The PAC usually gets a small gift for staff who are leaving. Some of those leaving are on temporary contracts and may be back next year. Janet will hand out the gifts to staff at the end of the school year.
- Primary Play Day—Freezies (Leslie Atwell)
  - The PAC will provide half a freezie to each student. There will be parent volunteers at the event. PAC Executive/Council members volunteering will help hand out the freezies.
- Fundraising update (Cheryl Kuyvenhoven)
  - There were a number of fundraisers this year between the PAC and the playground committee. The PAC started their fundraising with family photos with Basil Cooper and The Card Project. We did our traditional winter plants and coffee at Christmas, which didn’t do as well as budgeted, but was made up for by Purdy’s, which ran twice in the year. We finished out with spring plants and hanging baskets.
- Fall family event (Leslie Atwell)
  - Corrine was unable to attend the meeting. She is looking into organizing a fall event, likely an outdoor movie night. We expect to hold it in mid-late September.

#### **11. Third Call for Nominations from the Floor (Cheryl Kuyvenhoven)**

- Vice-president
  - No further nominees
- Fundraising Coordinator
  - No further nominees

#### **12. Election/Acclamation of PAC Executive & Council for 2022-23 School Year**

- President: Leslie Atwell (acclaimed)
- Vice President: Courtney Ball (acclaimed)
- Treasurer: Nancy Schofield (acclaimed)
- Secretary: Cheryl Kuyvenhoven (acclaimed)

- COPAC Representative: Mina Petersen (acclaimed)
- Lunch Program Coordinator: Sarah Beer (acclaimed)
- Special Events Coordinator: Corrine Wilson (acclaimed)
- Fundraising Coordinator: Nicole Hoodicoff (acclaimed)
- Volunteer Coordinator: Afton Bell (acclaimed)
- Communications Coordinator: Tiffany Thesen-Yee (acclaimed)

**Adjourn: 7:45**