



WRPACS General Meeting Minutes

Date: May 19, 2022

Time: 1:00 PM

Location: Zoom Virtual Meeting

Attendees:

Leslie Atwell	Tiffany Thesen-Yee
Cheryl Kuyvenhoven	Ashley Machum
Mina Petersen	Nancy Schofield
Janet Williams	Sabrina Chapman
Corrine Wilson	Sarah Beer
David Johnson	Shawna Swayze
Afton Bell	

1. Call meeting to order

Meeting called to order at 1:01 p.m.

2. Agenda – Additions/Deletions or Adoption

- Motion: Sabrina Chapman; Seconded: Mina Petersen
- Agenda adopted as presented.

3. Approval of minutes from previous general meeting

- Motion: Mina Petersen; Seconded: Sabrina Chapman.
- Minutes adopted as presented.

4. Administration Report (Janet Williams and Dave Johnson)

- Last night, we welcomed 54 families to our school to do a tour for the Early Learning for Families event. It wouldn't have been possible without the support of staff and parents. Thank you to the PAC helping with that.
- This morning, the PAC provided coffee and the school welcomed parents again for school tours.
- Yesterday were class photos and the first staff photo in three years. Photos were inside because of predicted thunderstorms. As well, the new portable was being brought on site.
 - Janet asked for parents to be patient with the process and expects the portable will be warm and welcoming for students before it is used in September.
- Cultural performance by jazz group The Blues Berries on May 27.
- Dr. Knox students will perform at WRE on June 13.
- Mrs. Key's music celebrations will take place June 21 and June 22.
- The school had a successful fundraiser for Ukraine. The social justice team is thinking of sending the money directly to the 36 Ukrainian families who are coming to Kelowna. More details will be coming soon.
- Kindergarten orientation is next week.

- Some teachers will be moving on for next year. Expected to leave Watson Road are Ms. Backmeyer, as well as Ms. Ramdyl, Miss Sikora and Miss Boedekker, who were on temporary contracts. Teachers taking leaves include Mrs. Wightman, Mrs. Churcher and Mrs. Schmalz.
- The school is gearing up for Play Day toward the end of June.
- Intermediate students will be at the Apple Bowl on June 1. The RCMP are doing their best to process criminal records checks for parents who want to volunteer. The PAC is donating freezies and Dave and Janet will hand out to students. They are looking for parents to help out.
- Question: Sabrina Chapman noted that a basketball hoop and a pair of soccer nets were removed with the installation of the new portable. Will they be replaced?
 - Dave Johnson said the basketball hoop will be relocated, the goal nets will not.

5. Playground Upgrade Committee Report (Sabrina Chapman)

- For Glenmore area:
 - A parent has volunteered to build a mud kitchen. It will be installed over the summer.
 - Sabrina has contacted Parks department and they will provide us with a log for natural seating. The City will contact the school this week to figure out where to drop it off. Could be delivered in the next few weeks.
 - Afton asked if the bark is removed. Sabrina said the log is delivered with bark, which eventually does fall off.

6. President's Report (Leslie Atwell)

- Principal Janet Williams will be hosting a conversation about the new school food guidelines on June 9 at 3 p.m.
- Freezies have been purchased for the Play Day and Track and Field.
- Will be reaching out to Melissa Martin (playground committee) about making their Returnit account an ongoing fundraiser for the PAC.

7. Treasurer's Report (Nancy Schofield)

- April Financials
 - School community can access financials on the PAC webpage.
 - Motion to approve financials: Leslie Atwell; Seconded Tiffany Thesen-Yee.
 - Financials adopted as presented.
 - Cheryl Kuyvenhoven asked how many expenses for hot lunch need to come out by the end of the year and what the expected profit will be for the year. Nancy will check those numbers.
- Presentation of proposed 2022-2023 budget
 - Proposed revenue changes include increasing the profit from the card fundraiser, budgeting for one school dance and one spring fair. Also proposed is decreasing the allotment for Grade 6 celebrations, Run for Fun, increasing the amount budgeted for agendas.
 - If you have any feedback, please let the PAC know. The proposed budget will be voted on at the June AGM.

8. Secretary's Report (Cheryl Kuyvenhoven)

- An amendment to the Code of Conduct that PAC members sign is proposed. In the second paragraph under the heading Statement of Understanding, there is a sentence that states, in part, "by the start of my term of office on July 1, 2021, I will have read the WRE PAC Constitution and Bylaws." It is proposed that the words "on July 1, 2021" be removed. This removes the dated 2021 and allows for signing if a person is elected part-way through the term.
- Motion: To remove "on July 1, 2021" from the Code of Conduct's statement of understanding.
- Moved by Leslie Atwell; Seconded by Mina Petersen.
- Motion approved

9. COPAC Report (Leslie Atwell for Mina Petersen)

- The last meeting was the AGM. People were voted into various positions and end of year reports

were presented.

- Mina will attend the June meeting.

10. PAC Activities

- **Spring school social event** (Corrine Wilson)
 - Inflatables and food trucks have been booked for the spring picnic May 27. There will also be a concession, temporary tattoos and sidewalk chalk. Fingers crossed it is not rainy that night.
 - The school has agreed to pay \$1,500 of the \$2,000 cost for inflatables. There are also concession purchases, chalk and poster printing costs.
 - Motion: To approve spending up to \$750 for the Spring Picnic.
 - Moved by Mina Petersen; Seconded by Afton Bell
 - Approved by acclamation
 - We need more volunteers for this event to run.
 - All food trucks have generators for use at the event.
 - Leslie noted we would like to use the school's portable speaker when musician Jeff Hansen isn't performing. Dave said it has Bluetooth capability. Leslie suggested someone with a Spotify account can connect to the speaker to provide music.
 - Tiffany will make signs in advance of the event.
- **Hot Lunch** (Sarah Beer)
 - Still going well. Today we delivered popcorn with the help of Mr. Baker's class.
- **Plant fundraiser** (Cheryl Kuyvenhoven)
 - The plants were distributed earlier this month and all extras that needed to be ordered were sold at plant pickup. Profit from the fundraiser was \$576.46.
- **Staff Appreciation Lunch** (Leslie Atwell)
 - The lunch takes place on June 7, with delivery of food at 11:00. If anyone wants to help with decorations, please contact Leslie.
 - In the past, parents have provided home baking for the lunch. However, that can't be done because of COVID rules. We will be sending out an email asking for prize donations after the spring picnic.

11. Volunteer Needs (Leslie Atwell)

- The need for volunteers for the Spring Picnic was discussed earlier in the meeting.
- Cheryl spoke about the ongoing need for kiss & ride volunteers on Tuesdays and Fridays.

12. Nomination open for PAC positions for 2022-2023 school year (Cheryl Kuyvenhoven)

- The second call for nominations went out this week. The vice-president and fundraising coordinator positions are in need of nominations.
- Janet Williams asked about a concern about potential conflict of interest brought up at COPAC when school employees serve on PAC executives and what the Watson Road PAC wanted to do with that concern.
 - Leslie noted that the discussion didn't lead to a definitive "no" to having part-time school staff on the PAC executive. Many PACs would lose a lot of volunteer executive members if it was made a hard rule. It is something to think about, but volunteers for executive and council positions aren't plentiful.

13. Questions/Comments

- None

Adjourn: 1:38 p.m.