



WRPACS General Meeting Minutes

Date: May 18, 2023

Time: 6:30 PM

Location: Watson Road Elementary Library

Attendees:

Leslie Atwell
Cheryl Kuyvenhoven
Tanya Osborne
Nancy Schofield
Courtney Ball
Mina Petersen
Nicole Hoodicoff
Afton Bell

Janet Williams
Dave Johnson
Linda Mamchur
Tiffany Thesen-Yee
Kelly Scarpelli
Sabrina Chapman

1. Call meeting to order

Meeting called to order at 6:30 p.m. Nicole Hoodicoff delivered a land acknowledgement.

2. Agenda – Additions/Deletions or Adoption

- a. Motion: Leslie Atwell; Seconded: Mina Petersen.
- b. Agenda adopted as presented.

3. Approval of minutes from previous general meeting

- a. Motion: Nancy Schofield; Seconded: Tiffany Thesen-Yee.
- b. Minutes adopted as presented.

4. Administration Report (Janet Williams)

- a. Last week, we held Early Learning for Families at the school. We had about 145 people in total (preschoolers and adults).
- b. The PAC will be helping with kindergarten orientation next Wednesday.
- c. Intermediate students are working on track and field skills. We had an “in-day” because of smoke today, but I don’t think that will impact track and field tomorrow. All intermediates go to the Apple Bowl on May 30, and the PAC will be donating freezies. Teachers are getting prepared for going to districts on June 8.
- d. There is a water leak on our site. It has taken a little longer than we wanted. We are keeping students away from the area at recesses.
- e. Seven staff took part in a three-part workshop about what schools could be. We went to Shannon Lake Elementary and saw how they work to build community and learning on the land.
- f. The PeacePromiser’s popcorn sale was a hit. We ordered lots, but still had to limit sales in the second half. The money supports a new initiative that started from a student asking how we can help the Indigenous people of Canada. We will be partnering with a school in NWT and continue the journey into next year.

- g. Dave: The school's equity team just took part in diversity, equity and inclusion training with a district lead. Discussions were framed around response protocols and how to deal with micro aggressions and slurs, as well as supporting victims and educating students. Meaghan Walls and Dave Johnson will be doing a presentation with the Grade 6 classes, and the goal is next year to do presentations in all the classrooms.
- h. Next month is PRIDE month. Linda Mamchur is a key part of the SOGI work at the school. The PRIDE club will be creating posters for PRIDE month and were involved in developing the billboard in the school hallway.
- i. Dave: Class photos have come back. The feedback from student photos was good, but we wanted to hear feedback about class photos. Mina and Courtney raised concerns about the quality and Cheryl noted the colour seems a bit blown out. Dave noted that they sent him proofs in a digital format and they were responsive to some corrections, however the finished quality is not what was expected. Dave will provide parent feedback to Artona.
- j. Bike to School week next week. California kickball is getting lined up for June, and there will be two music celebrations.
- k. Grade 6 celebration is Thursday, June 22. Leslie asked why graduation is in the daytime. Dave noted it was the best way to ensure all students were able to attend, as some have extra curriculars in the evening.
- l. Primary play day June 23.
- m. Sabrina asked about Grade 6 camp and funding for it. Leslie noted that the PAC donated this year, but we have given the Grade 6 teachers the bottle fund, with the understanding they will fundraise to subsidize the cost for future years. Afton suggested letting next year's Gr. 6 parents know, so they can donate over the summer. Tanya noted it would be beneficial to tell the whole school. Janet will include information about the bottle account in the school newsletter.

5. PAC Reports

a. Treasurer's Report (Nancy Schofield)

- February, April financials
 - Financial documents were presented and school community can access on the PAC webpage.
 - Motion to approve February and April financials: Leslie Atwell; Seconded Sabrina Chapman.
 - Financials adopted as presented.
- Presentation of draft budget for 23/24 school year
 - The draft budget is based on when we have done the past few years, assuming we have the same parent involvement on the PAC next year.
 - Leslie asked for any suggestions about the budget to be emailed to the PAC. The document presented today is a draft. We will approve the budget next month.

b. COPAC Report (Mina Petersen)

- Leslie Atwell was elected as their new member at large.
- We have one new piece of business that came in today. The BC Feeding Futures Food Program over the next 3 years will be investing in food programs in schools. School District 23's share is \$2.8 million. COPAC working on whether the funds can be used to provide hot lunches through the PAC. Any feedback can be sent to Leslie.
 - Dave highlighted the existing programs at the school.
 - He noted the BC Fruit and Vegetable program will be pulling back, and schools will need to top up 25%.
 - At Watson Road, we had a \$10,000 grant from Food for Thought for breakfast and lunch, and have applied again.
 - Sandalwood donates to Fill the Fridge, which helps buy food items.

- There are now 30 students on the Brown Bag lunch program. When Mrs. Williams started at the school, there were no students on the program. A third party catering company delivers that food to the school.
- Food is now in a central location, and is open to any child who is hungry.

6. PAC Activities

a. **Spring Fair** (Cheryl Kuyvenhoven for Corrine Wilson)

- A couple of food trucks backed out, but we located a new one. Wristband sales are ongoing. PAC has arranged pizza by the slice and concession. Silent auction items have been coming in.
- Tanya has been working with Dr. Knox students for crafts and games. Discussion about logistics of the coloring contest. It was suggested that there could be a draw for the coloring contest, rather than judging them.
- Ms. Boedeker's class is working on the photo background. Corn hole preparation is done.
- Tanya noted we need white and stick glue and asked Janet to obtain. Bean bags are also needed. We may need more markers and crayons if we are doing coloring at the event. Nancy will bring some.
- Sponges need to be obtained for the tattoos. Tanya to limit to three per child. Afton suggested discussing with volunteers about obtaining consent to apply the tattoo. We should also limit where they are applied.
- Tanya to email Janet about final details to be figured out. Tanya asked for another meeting before the fair. Date to be discussed over email.
- A spot needs to be cordoned off in the parking lot for the pizza delivery.

b. **Fundraisers** (Nicole Hoodicoff)

- It was exciting to see The Card Project do so well in the spring, rather than Christmas. It raised \$1,700 and orders should come in June 5-9. There will need to be a new person to take on the fundraiser, as the current volunteer's child is graduating from Watson Road.
- She recommends that the PAC focus on community building events next year, as they seem to have done better than the traditional fundraisers this year.

c. **Staff Appreciation Luncheon** (Leslie Atwell)

- Will take place June 21 and be catered by The Bike Shop Café. There was discussion about having a buffet lunch vs. premade sandwiches and salads. The buffet is more expensive, so we will stick with the premade sandwiches and salads.

7. Volunteer Needs

a. **Kiss & Ride** (Cheryl Kuyvenhoven)

- We have been discussing how to recruit a new coordinator, as well as new volunteers for next year. It has been put on the backburner in the past few weeks as we focus on getting people to run for the PAC elections, as we have many vacancies and need fill enough positions to have a PAC next year.
- Courtney asked if Kiss and Ride was necessary, and suggested we need to say it is not happening if people don't volunteer. Dave disagreed with not running Kiss and Ride, as it is a safety issue and not something we can drop. We could have students help, but Dave is reluctant to put children in the position of being so close to the vehicles. Janet suggested we need to put out a different type of email to encourage people to join.

b. **Spring Fair** (Afton Bell)

- Discussed above

8. PAC Elections (Leslie Atwell)

- Cheryl contacted COPAC and we need to have 2/3 of our executive positions filled for the PAC to go forward next year. We also require a president and a treasurer.
- Right now, there are no nominees for any position. Only two existing PAC members are

considering running next year.

- Leslie asked Janet and Dave to talk to parents at the school that might be able to fill a PAC position.
- Janet asked about the time commitment for the treasurer, as she has been talking to a parent about the position.
- Afton wondered if flyers would be more effective than our emails. We also need to be clear that PAC programs, like hot lunch, won't run without people to take it on.
- Janet will be sending a newsletter home next week, and the PAC can include information in it.

9. Questions/Comments

- a. Leslie noted we received word from COBSS about which two former Watson Road students were selected for our bursary.

Adjourn: 7:44 p.m.