



WRPACS Annual General Meeting Minutes

Date: June 15, 2023

Time: 6:30 PM

Location: Watson Road Library

Attendees:

Graham Johnson
Melissa Martin
Jassie Kakoschie
Blaine Garrison
Raelle Schepp
Amy Faulkner
Sarah Rea
Sophia Foisy
Heather Wice-Hughes
Tanya Osborne
Alissa Woodside
Toni Owens
Bryce Owens
Nowshaba Durrani
Theresa Kohn
Cheryl Kuyvenhoven
Courtney Ball
Leslie Atwell
Nancy Schofield
Stacey Ratch

Lindsay Paterson
Melissa Jensen
Sabrina Chapman
Lindsay Porubanec
Amy Fedoriw
Meike Glaser
Nicole Hoodicoff
Christy Robertson
Kyle Kuharski
Kim Ferguson
Tiffany Thesen-Yee
Mina Petersen
Christa Taylor
Briana Hokazono
Shawna Swayze
Sarah Beer
Shawna Lees
David Johnson
Janet Williams

1. Call meeting to order

Meeting called to order at 6:34 pm.

2. Agenda – Additions/Deletions or Adoption

A motion to suspend section 1.1.2 of the bylaws, which currently prevent Watson Road parents who are also staff from voting, was added to the agenda.

Motion: Nancy Schofield; Seconded: Courtney Ball.

Agenda adopted as amended.

3. Approval of minutes from previous annual general meeting

Motion: Leslie Atwell; Seconded: Sabrina Chapman.

Minutes adopted as by acclamation.

4. Special Resolution

- Cheryl Kuyvenhoven reviewed the proposed bylaw amendments, which were circulated by email to the school community two weeks ago.
- “That the Watson Road Elementary Parent Advisory Council membership approves the Watson Road PAC bylaw revisions as written, except for the proposed changes to the lunch program coordinator description (4.6 1), 5.1 and 5.1b)
Motion: Mina Petersen; Seconded: Sabrina Chapman.
Bylaw revision approved by acclamation.

5. Suspension of section 1.1.2 of WRPAC bylaws (Leslie Atwell)

- The bylaws currently prevent Watson Road staff at the school, who are also parents of students, from voting at PAC meetings. The PAC has consulted with COPAC, and the section contravenes the School Act. The PAC should amend that section next year.
- Motion to suspend section 1.1.2 of the WRPAC bylaws made by Heather Wice-Hughes; Seconded by Shawna Lees.
The motion was approved unanimously.

6. Principal’s Report (Janet Williams)

- The theme this year was Caring Communities, and I think it speaks of what we have at Watson Road.
- Thank you to the outgoing and incoming members of the PAC. They are a vibrant part of our community and work to bring wonderful events to the school. They also bring concerns and wonders to the school to discuss.
- Thank you to Leslie Atwell, who has been at the school nine years and has spent eight of them on the PAC. You have always been level headed, reasonable and have the best interest of students at heart.
- One of the PAC members noted that another school in the district with a similar-sized gym had a gym capacity of 720, while Watson Road was recently told the gym capacity was 507. After discussions with operations, Watson Road’s gym capacity will be increased to just over 700, which will be good for dances and school events.
- Learning Updates go home on June 28.
- There will be an assembly on the last day of school, where outgoing staff and the PAC will be acknowledged. There will also be a year-end slideshow, which will also be shared on the school website.
- The theme next year is Wonder.
- We will have 26 divisions next year. There will be no additional portable in the fall, but it is likely for 24-25 school year.
- There will be two combined primary classes and six combined intermediate classes next year.
- We will be starting something new next year—students will be going to their new classroom on the first day of school. You will be getting an email about where your child will be placed.

7. First Call for Nominations from the Floor (Cheryl Kuyvenhoven)

- Secretary—no nominees
- Member at Large—no nominees
- Special Events Coordinator—no nominees
- Volunteer Coordinator—no nominees
- Communications Coordinator—no nominees

8. President’s Report (Leslie Atwell)

- It has been a good year overall. We were able to get back to a real sense of normalcy, with a full spring fair. Thanks to Nancy Schofield, Melissa Martin and Tanya Osborne for their work on the

event.

- We were also able to have a school dance again in February and the Grade 6 winter camp happened again. The PAC provided a one-time donation as the costs doubled. The school will be able to use bottle fundraising next year to off-set costs.
- We also had some amazing fundraising this year, with Nicole leading the way. It was great to have a full PAC team for the year.

9. Treasurer's Report (Nancy Schofield)

- May financials
 - Financials documents available on the PAC page of the school website.
 - Motion: Sarah Beer; Seconded: Courtney Ball.
 - Financials adopted as presented.
- 2023-24 PAC budget
 - Motion: "That the Watson Road Elementary Parent Advisory Council membership approves the WAT PAC 2023-24 budget as presented."
 - Motion: Nicole Hoodicoff; Seconded: Sabrina Chapman.
 - 2022-23 budget adopted as presented.

10. COPAC Report (Mina Petersen)

- Leslie Atwell is now a member at large for COPAC.
- Kevin Kaardal spoke about a replacement for Rutland Middle School. It is not high on the list of school replacements at a provincial level. They are looking at renovations to the structure.
- Lee-Ann Tiede met with Adrian Dix and the Minister of Education.
- The B.C. Fruit and Veggie program used to have 100% coverage, now only 75% will be covered. Schools can choose only 75%, or keep at 100% level and have to top up funds to pay for the fruits and veggies. Watson Road has chosen to stay at 100%, so the PAC may be asked to contribute to the program. The cost would be approximately \$1,000.
- Next year will be the first with an Indigenous course as a requirement for graduation, so students should ensure they have the proper credits to graduate.
- COPAC encouraged PACs to get PST rebates on the expenses they incurred. They have created a how-to guide to assist in the process.

11. Second Call for Nominations from the Floor (Cheryl Kuyvenhoven)

- Secretary-no nominees
- Member at Large—Melissa Martin nominated herself for the position.
- Special Events Coordinator—Mina Petersen nominated Nancy Schofield for the position. She accepted.
- Volunteer Coordinator—no nominees
- Communications Coordinator—Nowshaba Durrani nominated herself for the position.

12. PAC Activities

- Staff Appreciation Luncheon (Leslie Atwell)
 - We will be provided a lunch for the Watson Road staff next Wednesday. It will be catered by The Bike Shop Cafe. The owner's children previously attended Watson Road.
- Staff leaving—PAC contribution (Leslie Atwell)
 - The PAC will give a card/token of appreciation to staff who are leaving Watson Road. It will be presented at the year-end assembly on June 29.
- Primary Play Day—Freezies (Leslie Atwell)
 - The PAC will provide freezies to each student at the event next Friday.

- Kiss & Ride
 - Shawna Swayze volunteered to become the new Kiss & Ride Coordinator. Cheryl noted that there are expected to be six vacancies in September, as many volunteers' children will be graduating. Current volunteers spoke about the fun they have volunteering in the role.

13. Third Call for Nominations from the Floor (Cheryl Kuyvenhoven)

- Secretary-no nominees
- Member at Large-no further nominees
- Special Events Coordinator—no further nominees
- Volunteer Coordinator—no nominees
- Communications Coordinator—no further nominees

14. Election/Acclamation of PAC Executive & Council for 2023-24 School Year

- There were two candidates for president and a vote was taken.
- President: Tiffany Thesen-Yee (elected)
- Vice President: Cheryl Kuyvenhoven (acclaimed)
- Treasurer: Brittney Atkinson (acclaimed)
- Secretary: vacant
- COPAC Representative: Sabrina Chapman (acclaimed)
- Member at Large: Melissa Martin (acclaimed)
- Lunch Program Coordinator: Christa Taylor and Michelle Ungaro (acclaimed)
- Special Events Coordinator: Nancy Schofield (acclaimed)
- Fundraising Coordinator: Nicole Hoodicoff (serving second year in position)
- Volunteer Coordinator: vacant
- Communications Coordinator: Nowshaba Durrani (acclaimed)

15. Change of Signing Authority

- Motion: "That the Watson Road Parent Advisory Council membership approve changing the signing authority from Leslie Atwell, Nancy Schofield and Cheryl Kuyvenhoven and grant signing authority to Tiffany Thesen-Yee, Brittney Atkinson and Cheryl Kuyvenhoven.
- Motion: Leslie Atwell; Seconded Melissa Martin
The motion was approved by acclamation.

Adjourn: 7:34